

Bengeo Rural Parish Council

To: Cllr Jayne Abery, Cllr Neil Blackaller, Cllr Matthew Clutterbuck & Cllr Tony Ellis

Notice is hereby given that a Meeting of the Parish Council will be held on:

Wednesday 14th May 2025 at 7.30 pm at the Tonwell Village Hall, for the purpose of transacting the business set out in the agenda below and all Councillors are hereby summoned to attend.

Members of the press and the public are invited to attend.

Email: bengeoruralparishcouncil@outlook.com Website: www.bengeoruralparishcouncil.co.uk

AGENDA

25/26 001 – Election of Chairman

002 – Election of Vice Chairman

003 – To receive & accept apologies for absence.

004 - Declarations of interest

- a – receive declarations of interest from Councillors for items on the agenda
- b – receive written requests for dispensation for declared able interests.
- c – to grant any requests for dispensation as appropriate

005 - To approve the minutes of the last meeting

006 – Public Participation

007 – Internal Audit

- a – Acceptance of Internal Audit Report – 2024/25 and actions

008 - Audit requirements for the year ending 2024/2025

- a - To approve the Annual Accounts 2024/2025
- b - To approve the Annual Internal Auditor Report for the year 2024/2025
- c - To approve Section 1, the Annual Governance Statement 2024/2025
- d - To approve Section 2, Accounting Statements 2024/2025
- e - To agree the dates for the public rights period 3 June 2025 – 14 July 2025

009 - To consider any Planning Applications

- a – Outcome of planning application - 3/25/0207/HH – Granted

010 – Finance

- a – Approval to pay future invoices as per budget for the below suppliers for the year:-
 - TWN Contracting – ground maintenance
 - Dacorum Council – payroll and processing
 - Morello Lite (Shy Studios) – Website maintenance
 - HAPTC – Internal Audit and subscription
 - Tonwell Village Hall – Hire of venue
 - East Herts – bin emptying
 - Insurance Renewal

- b - To review and agree latest financial position including bank reconciliation to cash book and confirm powers to spend for all items paid since last meeting.

Invoice paid since last meeting

TWN Contracting
Shy Studios (Morello
Apps)
Setter Ltd

Dacorum CVS - Payroll

- c - To review and note the budget vs spend to date for 2025/26

d – Review of Assets and Insurance cover

e – Acceptance of quotes

Insurance Renewal - £423.04

011 – Updates from Parish Representatives:-

- Chapmore End
 - Removal of litter bin
- Tonwell
 - Playground Inspection
- Crouchfields

012 – Items to Note

- a – Setter quote for playground signage – approval

Victoria Preuss