

Bengeo Rural Parish Council Meeting 15th April 2024

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MINUTES

<u>Present:</u>		<u>In Attendance:</u>
Cllr Tony Ellis (Chair)	Cllr Matthew Clutterbuck	Victoria Preuss – Clerk
Cllr Jayne Abery		

24/25 – 001	Apologies Cllr Matthew Lezmore, Cllr Neil Blackaller
24/25 – 002	Declarations of Councillors’ interests pertaining to agenda items. None
24/25 – 003	Minutes from 18 th March 2024 were approved.
24/25 – 004	Public Participation None
24/25 – 005	Internal Audit Actions a – the actions marked as completed were noted and will now be closed.
24/25 – 006	Planning None
24/25 – 007	Finance a – The end of year financial spreadsheet was presented to the Council, reviewed and noted. It was also confirmed by the RFO that all outstanding invoices for 2023/24 had been paid including the invoice for the street lamp adoption. b – The end of year balance was confirmed as £19,416 including the community funds of £3,041. It was confirmed to that the Parish Council will be able to retain its exemption status in respect of end of year audit requirements. c – The use of the template contract for the Parish Clerk / RFO role was approved. This will be populated with the required details for issuing and signing. It was also confirmed that the first payroll invoice had been received. The Parish Clerk requested approval to pay the invoice, which was given.
24/25 – 008	Parish Updates <u>Chapmore End</u> It was noted that the email sent to Hertfordshire County Council concerning the speed on B158 and A602 had been followed up, and the issue had now been passed onto the Highways team for review. The grass areas within Chapmore End have also been mowed. It was also noted that work had started on painting the pond railings. <u>Tonwell</u> An update was provided following the recent meeting between East Herts Council and the Parish Council concerning the maintenance of the bus turnaround within the village. It was noted that works had started to remove the trees and clear some of the area around

	<p>along the back of the turnaround. Highways will be carrying out various maintenance works around the bus turnaround before handing the areas over to East Herts to maintain.</p> <p>Since the school is closing a discussion has been had with the school concerning the play equipment. A quote has been requested for moving some of the equipment from the school into the Tonwell Field.</p> <p><u>Crouchfields</u></p> <p>Nothing to note.</p>
24/25 – 009	<p>Items to note</p> <p>a – The Councillors were reminded that the Annual Parish Meeting is being held on the 20th May.</p> <p>b – It was confirmed that the end of year audit for 2023/24 had started with the view to agree and signed the AGAR forms in the June meeting.</p> <p>c – It was noted that an advert for Parish Councillors will be posted on the notice boards.</p>
<p>Date of Next Meeting</p> <p>20 May 2024</p>	