

# **Bengeo Rural Parish Council**

**To: Cllr Jayne Abery, Cllr Neil Blackaller, Cllr Matthew Clutterbuck, Cllr Tony Ellis & Cllr Matthew Lezemore**

Notice is hereby given that a Meeting of the Parish Council will be held on:

Monday 17<sup>th</sup> June 2024 at 7.00 pm at the Tonwell Village Hall, for the purpose of transacting the business set out in the agenda below and all Councillors are hereby summoned to attend.

Members of the press and the public are invited to attend.

**Email: [bengeoruralparishcouncil@outlook.com](mailto:bengeoruralparishcouncil@outlook.com) Website: [www.bengeoruralparishcouncil.co.uk](http://www.bengeoruralparishcouncil.co.uk)**

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## **AGENDA**

24/25 025 – To receive & accept apologies for absence.

026 - Declarations of interest

- a – receive declarations of interest from Councillors for items on the agenda
- b – receive written requests for dispensation for declared able interests.
- c – to grant any requests for dispensation as appropriate

027 - To approve the minutes of the last meeting

028 – Public Participation

029 – Audit requirements for the year ending 2023/2024

- a) To approve the Annual Accounts 2023/2024
- b) To approve the Certificate of Exemption 2023/2024
- c) To approve the Annual Internal Auditor Report for the year 2023/2024
- d) To approve Section 1, the Annual Governance Statement 2023/2024
- e) To approve Section 2, Accounting Statements 2023/2024
- f) To agree the dates for the public rights period 20 June 2024 – 30 July 2024

030 – Internal Audit Report

- a – Acceptance of HAPTC Internal Audit Report and Actions

030 - To consider any Planning Applications

- a – Paynes Hall

031 – Finance

- a - To review and agree latest financial position including bank reconciliation
  - Invoice paid since last meeting      Zurich Insurance
  - Internal Audit fees
- b – Approve using HAPTC Internal Audit services for 2024/05 audit - £310

032 – Updates from Parish Representatives:-

- Chapmore End
- Tonwell
  - Playground
- Crouchfields

033 – Items to note